



## REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of LAPTOP and Multi Function Ink Printer for the College of Agriculture - NICER PHASE II Project 4**

Approved Budget Cost: **PHP 77,000.00**

Purchase Request No.: **PR 25-05-248**

Closing Date: **August 6, 2025 9:30 AM**

Description:

### 1.) One (1) unit of LAPTOP

#### Specification:

- . Processor: at least 12MB cache, up to 4.7 GHz, newest or one (1) generation/series prior
- . Memory: at least 16GB DDR4
- . Storage: at least 512GB SSD (1TB SSD preferred)
- . Display: at least 15" LED, FHD (1920x1080)
- . Graphics: at least 4GB GDDR6 dedicate or equivalent integrated graphics
- . Camera: 720p
- . Connectivity: Gigabit LAN, Wi-Fi 6 (802.11ax), Bluetooth 5.0
- . I/O Ports: USB 3.0, USB Type-C, HDMI, 3.5mm audio jack
- . Installed Licensed Proprietary OS Pro Version
- . Installed and Activated Proprietary Office Applications
- . With built-in Security Software with boot-level protection
- . with Laptop Bag. ABC: Php 60,000.00

### 2.) One (1) unit of MULTIFUNCTION INK TANK PRINTER

#### Specification:

- . Copy, Print, Scan, Fax
- . ADF Capability
- . Bi-directional printing
- . Print Speed: (Black) up to 33ppm; (Colour) up to 15ppm
- . Maximum Copy Resolution: at least 600 x 600 dpi
- . Maximum Copy Size: Legal
- . Scanner Type: Flatbed colour image scanner
- . Maximum Scan Area: 216 x 297 mm (8.5 X 11.7")
- . Scanner Resolution: at least 1200 x 2400 DPI
- . Network: Ethernet, WI-FI IEEE 802.11b/g/n & Wi-Fi Direct. ABC: Php 17,000.00

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Pursuant to Annex "H" documentary requirements interested bidders are required to submit their valid and current Mayor's Permit, PhilGEPS Registration and other relevant documents (if necessary), upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before August 6, 2025 9:30 AM at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email ([bac@wmsu.edu.ph](mailto:bac@wmsu.edu.ph)) or through facsimile at (062) 991-1771 loc 1003

For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003



**Republic of the Philippines**  
**WESTERN MINDANAO STATE UNIVERSITY**  
**BIDS AND AWARDS COMMITTEE FOR GOODS**  
**Normal Road, Baliwasan Zamboanga City**  
**Telefax.: 062-991-1771 loc 1003**  
**[www.wmsu.edu.ph](http://www.wmsu.edu.ph)**



The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.

REQUEST FOR QUOTATION
Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: 25-05-248

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than at 9:30 A.M. in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

JOSELITO D. MADROÑAL, DPA
BAC Chairperson for GOODS

- NOTE:
1 ALL ENTRIES MUST BE TYPEWRITTEN
2 DELIVERY PERIOD \_\_\_\_\_ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Table with 6 columns: Item No., Qty, Unit, Item and Description, Approved Budget for the Contract (ABC), Unit Cost, Total Cost. It contains two main items: a LAPTOP and a MULTIFUNCTION INK TANK PRINTER, each with detailed specifications.

1 of 1

Total: \_\_\_\_\_

EPS Reference Number : \_\_\_\_\_
EPS Solicitation Number : \_\_\_\_\_
EPS Closing Date : \_\_\_\_\_

Brand & Model : \_\_\_\_\_
Delivery Period : \_\_\_\_\_
Warranty : \_\_\_\_\_
Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: \_\_\_\_\_
Certificate Reference No.: \_\_\_\_\_

Signature of REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL
Canvasser

Printed Name/Signature
Tel .No./Cellphone #
Date